



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 28, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 1, 2015

June 1, 2015 Monday	Planning and Zoning Committee	8:00 a.m.	Jefferson County Courthouse Rm 203
June 2, 2015 Tuesday	Highway Committee	8:00 a.m.	Highway Conference Room 1425 Wisconsin Dr, Jefferson
	Task Force on County Government Operations & Organization	11:00 a.m.	Jefferson County Courthouse Rm 202
June 3, 2015 Wednesday	Courthouse Security & Facility Meeting	8:30 a.m.	Jefferson County Courthouse Rm 202
	Infrastructure Committee	9:00 a.m.	Jefferson County Highway Facility 1425 Wisconsin Drive, Jefferson
June 4, 2015 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
June 5, 2015 Friday	Solid Waste/Air Quality Committee	8:00 a.m.	Jefferson County Courthouse Rm 203
	WI River Rail Transit Commission (WRRTC)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
June 6, 2015 Saturday	No Scheduled County Meetings		
June 7, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE
DECISION MEETING

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

ROOM 203, COUNTY COURTHOUSE
311 S. CENTER AVE., JEFFERSON, WI 53549
8:30 A.M. ON MONDAY, JUNE 1, 2015

- 1. Call to Order**
- 2. Roll Call**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Review of the Agenda**
- 5. Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision-members of the public who wish to address the Committee on specific agenda items must register their request at this time)**
- 6. Approval of April 27, May 18 and May 21 Committee Minutes**
- 7. Communications**
- 8. Update on Discussion and Possible Modification of Permit CU1438-06 for WD Hoard & Sons/Hoard's Dairyman Farm to Reflect Changes Required to Maintain Compliance with the Siting Standards of ATCP51 Regarding the Manure Storage Structural Repair Plan**
- 9. Discussion Regarding Complaint by Trevor Price Concerning the Norman Wrench Property at W6619 Timberline Court, Town of Milford**
- 10. Monthly Financial Report Through April 2015 for Land Information Office – Andy Erdman**
- 11. Report on Land Information Public Access to Records Project – Andy Erdman**
- 12. Monthly Financial Report Through May 2015 for Zoning – Rob Klotz**
- 13. Possible Decision on CU1804-14 for Duane and Anita Bennett at N9045 County Rd Q, Town of Milford**
- 14. Decisions on Petitions Presented in Public Hearing on May 21:**
R3804A-15 & CU1822-15 – Alan S Gaethke, **W7674 North Shore Rd**, Town of Sumner
R3805A-15 – Kimberly (Kincannon) Cheney, **W7271 County Rd C**, Town of Koshkonong
R3806A-15 – Todd & Leeann Duwe/Stephen & Kathleen Duwe Property, Town of Milford
R3807A-15 – John & Patricia Morris, **W6127 County Rd T**, Town of Milford
R3808A-15 – Josh & Christine Wickland/David & Harriet Wickland Property, **W1108 Hooper Rd**, Town of Palmyra
CU1823-15 – Joshua Sawyer, **N7018 County Rd Q**, Town of Milford
CU1824-15 – Steven Plue/Rose M Stella Estate Property, **Koshkonong Manor Rd**, Town of Sumner
- 15. Discussion on Bureau of Watershed Management Program Guidance for Structures in Floodplain Campgrounds Dated March 4, 2015**
- 16. Update and Review Regarding W7730 Lamp Road, Town of Sumner**
- 17. Policy for Dedication of Public Roads by Certified Survey Map**

18. Possible Future Agenda Items

19. Upcoming Meeting Dates

June 15, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
June 18, 7:00 p.m. – Public Hearing in Courthouse Room 205
June 29, 8:30 a.m. – Decision Meeting in Courthouse Room 203
July 13, 8:00 a.m. – Site Inspections Beginning in Courthouse Room 203
July 16, 7:00 p.m. – Public Hearing in Courthouse Room 205
July 27, 8:30 a.m. – Decision Meeting in Courthouse Room 205

20. Adjourn

If you have questions regarding the petitions, please contact the Zoning Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, June 2, 2015

8:00 a.m.

Committee Room

1425 Wisconsin Drive

Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from May 5, 2015 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. New highway facility construction update
 b. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – July 7, 2015
13. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

AGENDA

Task Force on County Operations & Organization

Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

June 2, 2015 – 11:00 a.m.

Members

Kathi Cauley, Jennifer Hanneman-Chair, Sue Happ, George Jaeckel, Ron Krueger, Russell Kutz-Vice Chair, Steve Nass, Joe Nehmer, Timothy Smith-Secretary

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meeting Law Requirements
4. Review of Agenda
5. Public Comment (Members of the public who wish to address the committee on specific agenda items must register at this time)
6. Communications
7. Approval of May 21, 2015 Task Force meeting minutes
8. Discussion and possible action on assigning tasks
9. Discuss scheduling topics for future agendas
10. Tentative Future Meeting and Agenda Items (June 17, 2015 at 8:30 a.m. UW Extension, Rm 8/9)
11. Adjourn

The Committee may discuss and/or take action on any items specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

June 3, 2015 at 8:30 a.m.

Committee Members by SCR 70.39

*Randy R. Koschnick
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Michael Onheiber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*Jennifer Weber
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

Other Members:

*Mark Miller
Central Services Manager*

1. Call to order.
 2. Roll call.
 3. Certification of compliance with the open meetings law.
 4. Review and approve minutes from December 3, 2014 and March 4, 2015 meetings.
 5. Communications.
 6. Citizen comments.
 7. Courthouse Security Plan Update:
 - a) Courthouse Security Cameras (Miller).
 8. Tentative future meeting dates:

September 2, 2015	8:30 a.m.
December 2, 2015	8:30 a.m.
March 2, 2016	8:30 a.m.
 9. Adjourn.
- Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Highway Facility
1425 Wisconsin Avenue
Jefferson, WI 53549

Wednesday, June 3, 2015

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the May 6, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Update on old highway facility
9. Update on Satellite Shops
10. Central Services Projects Update – Mark Miller
11. Central Services Financial Report (April)
12. MIS Financial Report (April)
13. Potential items for the Committee's next meeting
14. Set next meeting date (July 1, 2015)
15. Tour of Highway Facility
16. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

June 4, 2015

8:00 a.m.

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of May 7 Meeting
7. Communications
8. Financial Report
9. Discussion and possible action on Marketing Partnerships for 2015-2017
10. Discussion and possible action on Fair 2015
11. Discussion and possible action on Fair Park business
12. Fair Park Director's Report
13. Fair Pak Supervisor's Report
14. Fair Office Report
15. Set next meeting date (July 2, 2015) and Potential Future Meeting Agenda Items
16. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.



Jefferson County Solid Waste/Air Quality Committee

June 5, 2015 - 8:00 a.m.

**Jefferson County Courthouse – Room 203
311 S. Center Avenue, Jefferson, WI 53549**

Members: Don Reese-Chair, Kirk Lund-Vice Chair, Laura Payne-Secretary, Carlton Zentner and Ron Buchanan

Staff: Rob Klotz and Sharon Ehrhardt

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance With the Open Meetings Law
4. Review the Agenda
5. Public Comment
6. Approval of Minutes – March 20, 2015
7. Discuss with Possible Action-E-Waste Service Agreement – Steve Pfeiffer, URT
8. Discuss with Possible Action-Clean Sweep Summary
 - a. April 11, 2015 Invoice for HHW, Ag and Drug
 - b. Chemicals
 - c. Paint – Nora Brennan, TJM Innovations
 - d. Drugs
 - (1) Supplies-pails and zip lock bags
 - e. Tires
9. Discuss with Possible Action-Update, Deer Track Park Landfill with Don Smith
 - a. Avian Flu – Possible Chicken Disposal
10. Ehrhardt, Update, Final DATCP Grant Award.
11. Ehrhardt, Update, DNR E-Cycle Meeting
12. Discuss with Possible Action-Budget 2016 and County's Contribution to the Clean Sweep Program
13. Ehrhardt, Update from the Pharmaceutical Waste Working Group and Department of Justice Drug Collections.
14. Discuss with Possible Action-City of Watertown Health Department-Solid Waste at County Fair
15. Correspondence – May 7, 2015 Letter from State Senator Janis Ringhand
16. Upcoming Meeting Dates, Landfill Tour, and Possible Agenda Items.
17. Adjourn

The Solid Waste/Air Quality Committee may discuss and/or take action on any item specifically listed on the agenda.

INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, June 5, 2015 Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission Meeting Friday, June 5th, 2015 @ 10 AM Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2015

January 9	<i>XComm Meeting</i>
February 6	Full Commission Meeting
March 6	<i>XComm Meeting</i>
April 10	<i>XComm Meeting</i>
May 8	Commission Meeting
June 5	Commission Meeting
July 10	Commission Meeting
August 7	Commission Meeting
September 11*	Commission Meeting
October 9	Commission Meeting
November 6	Commission Meeting
December 4	Commission Meeting

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

In the event of inclement weather and the possibility of meeting cancellation, contact Mary Penn at 608-342-1637, no later than the 24 hours before a meeting.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

WRRTC Meeting - Friday, June 5th, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft May Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
 - Treasurer's Report for May and Payment of Bills

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated | Update

11. **WDOT Report**–Kim Tollers, WDOT

5 minutes estimated | Update

12. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

5 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action on amending 2015 budget to adjust legal expenditure amount** – Alan Sweeney, Chair

10 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action on Acceptance of Transfer of Deed Property to WRRTC from the City of Waukesha** – Dick Mace, Waukesha County Commission

5 minutes estimated / Discussion & Possible Action

15. **Discussion and Possible Action on payment of WRRTC 2016 liability insurance with Richgels-Schaefer Insurance** – Mary Penn, WRRTC Admin.

10 minutes estimated / Discussion

16. **Discussion on procedures including utility permits, at-grade crossing permits, crossing licenses/agreements, and meeting packets** – Mary Penn, WRRTC Admin.

17. Action Item. **Adjournment**